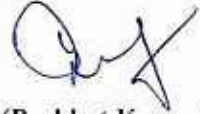


DSHDC
PERSONNEL DIVISION

DM(IT) is requested to upload the "Notice for Recruitment on deputation basis" on the portal of DSHDC.



(Prabhat Kumar)
Divisional Manager (P)


DM (IT)

DELHI STATE INDUSTRIAL & INFRASTRUCTURE DEVL. CORPN. LTD.
N-36, Bombay Life Building, Connaught Circus, New Delhi - 1
(PERSONNEL DIVISION)

No.DSIIDC/Estt./Rectt./2014/2015

Dated : 30th November, 2017

REVISED VACANCY CIRCULAR

 DSI IDC <small>Delhi State Industrial & Infrastructure Development Corporation Ltd.</small>	Delhi State Industrial & Infrastructure Development Corporation Ltd. N-36, Bombay Life Building, Connaught Circus, New Delhi-110001 Tel: +91-11-23713346, website: www.dsiidc.org		
<u>NOTICE FOR RECRUITMENT ON DEPUTATION BASIS</u>			
Applications are invited for the following posts on deputation basis from the eligible officers of Central Government/ State Government/ Public Sector Undertaking/ Autonomous Bodies:			
S.No.	Name of the Post	No. of Posts	The level of Pay Matrix
1.	Chief Manager	03	Level-12 (Rs. 15600-39100+ 7600)
2.	Chief Manager (Legal)	01	Level-12 (Rs. 15600-39100+7600)
3.	Senior Manager	07	Level-10 (Rs. 15600-39100+ 5400)
4.	Manager	30	Level-8 (Rs. 9300-34800+ 4800)
5.	Assistant Grade-I	20	Level-6 (Rs.9300-34800+4200)
6.	Assistant Grade – II	30	Level-4 (Rs. 5200-20200+ 2400)

Last date for submitting the application is 31st December, 2017.

The deputation will be initially for the period of three years. The applicants may forward their application through proper Channel with NOC and ACRs for the last five year. For further details regarding eligibility classification, number of posts, mode of recruitment. Instructions to candidates etc. kindly refer to the detailed advertisement on our website www.dsiidc.org

Divisional Manager (Personnel)



Delhi State Industrial and Infrastructure Development Corporation Ltd.

Delhi State Industrial & Infrastructure Development Corporation Ltd.

N-36, Bombay Life Building, Connaught Circus, New Delhi

URL: www.dsiidc.org

NOTICE FOR RECRUITMENT ON DEPUTATION BASIS

Applications are invited for the following posts on **deputation basis** from the eligible officers/officials of Central Government/ State Government/ Public Sector Undertakings/ Autonomous Bodies:

S. No.	Name of the post	Number of Post	The level of Pay Matrix	Recruitment Rules
1	Chief Manager	03	Level-12	<p>a) Holding analogous Post on regular basis in parent cadre or department OR Divisional Manager or equivalent with minimum 05 years of regular service in the pay band-3, Rs. 15600-39100+ Rs. 6600/-(Grade Pay) in the Central/State Government/ PSUs/Autonomous Organization possessing the educational qualifications given below/ DANICS or equivalent cadre of the Government of NCT of Delhi OR Sr. Manager or equivalent with minimum 10 years of regular service in the pay band -3, Rs. 15600+39100+Rs. 5400(Grade Pay) in the Central/State Government/PSUs/Autonomous Organization or equivalent cadre of the Government of NCT of Delhi.</p> <p>(b) Desirable qualification: (i) MBA/MA(Economics)/MCA from a recognized University/Institute.</p>
2	Chief Manager (Legal)	01	Level 12	<p>a) (i) Holding analogous Post on regular basis in parent cadre or department. .</p> <p style="text-align: center;">OR</p> <p>(ii) Divisional Manager (Legal/ Litigation) or equivalent with minimum 05 years of regular service in the pay band-3, Rs. 15600-39100+Rs.6600/-(Grade Pay) in any of the Central/Judicial Services of the State Government/ Union Territories/PSUs/Autonomous Organization of the Government of NCT of Delhi.</p> <p style="text-align: center;">OR</p> <p>(iii) Senior Manager (Legal/ Litigation) or equivalent with minimum 10 years of regular service in the pay band-3, Rs. 15600-39100+Rs.5400/-(Grade Pay) in any of the Central/Judicial Services of the State Government/ Union Territories/PSUs/Autonomous Organization of the Government of NCT of Delhi.</p> <p>(b) Possessing the following qualifications: (i) Degree in Law from a recognized University or equivalent. (ii) 8 years experience of legislative and; or advice work in the Law Deptt. or 5 years experience as an Advocate.</p>

3	Senior Manager	07	Level-10	<p>(b) Holding analogous Post on regular basis in parent cadre or department OR Manager or equivalent with minimum 4 years of regular service in the pay band-2, Rs. 9300-34800+Rs. 4800/-(Grade Pay) in any of the Central/State Government/PSUs/ Autonomous Organization/Equivalent cadre of the Government of NCT of Delhi OR Assistant Grade-I or equivalent with minimum 8 years of regular service in the pay band-2, Rs. 9300+34800+Rs.4200/-(Grade Pay) in any of the Central/State Government/PSUs/Autonomous Organization/Equivalent cadre of the Government of NCT of Delhi.</p> <p>Experience: 10 years in managerial (above E-O level) capacity in Government/Corporation/reputed Commercial Company/Organization</p> <p>(b) Possessing the following qualifications: Bachelor's Degree with minimum 50% marks from a recognized University/Institute.</p> <p>(c) Desirable Qualification:- MBA/MA(Economics)/ MCA from a recognized University/Institute.</p>
4	Manager	30	Level-8	<p>(a) Holding analogous Post on regular basis in parent cadre or department OR Assistant Grade-I or equivalent with minimum 6 years of regular service in the pay band-2, Rs. 9300-34800+Rs. 4200/-(Grade Pay) in any of the Central/State Government/PSUs/ Autonomous Organization/Equivalent cadre of the Government of NCT of Delhi.</p> <p>(b) Possessing the following qualifications: Bachelor's Degree with minimum 50% marks from a recognized University/Institute.</p> <p>Experience: 3 years in supervisory capacity(above S-1 level) in Government/Corporation/reputed Commercial Company/Organization</p>
5	Assistant Grade-I	20	Level-6	<p>(a) Holding analogous Post on regular basis in parent cadre or department OR Assistant Grade-II/UDC or equivalent with minimum 6 years of regular service in the grade.</p> <p>(b) Possessing the following qualifications: Senior Secondary (12th pass) from any recognized Board/Institute with 6 months Certificates course in Computer Application from a recognized Institutes.</p> <p>Desirable: (i) Bachelor's Degree from a recognized University/Institute. (ii) Proficiency in use of computer operation</p>

6	Assistant Grade-II	30	Level-4	<p>(a) Holding analogous Post on regular basis in parent cadre or department. OR Assistant Grade-III/LDC or equivalent with minimum 5 years of regular service in the grade.</p> <p>(b) Possessing the following qualifications: Senior Secondary(12th pass) from any recognized Board/Institute with 6 months Certificates course in Computer Application from a recognized Institutes.</p> <p>Desirable: (i) Bachelor's Degree from a recognized University/Institute. (ii) Proficiency in use of computer operation</p>
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The applications must be reached by **31.12.2017** on our Head Office i.e. **N-36, Bombay Life Building, Connaught Circus, New Delhi**. The deputation will be initially for the period of three year. The applicants may forward their application through proper channel with NOC along with last five years ACRs to the undersigned.

Divisional Manager (Personnel)

Note:-

- (1) Envelope containing application should be super-scribed with "APPLICATION FOR THE POST OF _____ (SL. NO. _____)."
- (2) The pay of the officials selected will be regulated by CCS (RP) Rules, 2016 dated 25.07.2016 (amended from time to time) and the maximum age limit for appointment on deputation shall be 56 years on the date of closing of the applications.
- (3) In addition to pay, DA/ HRA and other allowance are payable as admissible to the employees of the Corporation. The deputationist will be governed by standard terms and conditions of deputation as applicable from time to time.
- (4) Mere fulfillment of educational qualifications and experience does not entitle a candidate to be called for interview. The Screening Committee will adopt its own criteria for holding the interview.
- (5) The number of posts is indicative only. The management may increase or decrease the number of posts in each category on its discretion, based on requirements.
- (6) For the above posts interested candidates presently serving in Central Govt. / State Government / Public Sector Undertakings/ Autonomous Bodies etc. and keen to serve on deputation may please apply so that their application reaches us by **29th September, 2017**, in the enclosed proforma (Annex.-A) along with, two passport size photographs, attested photo copies of educational certificates, experience, NOC and ACRs of the last five years etc. The candidate should bring the testimonials in original of all the qualifications and experience in the relevant area over and above the minimum prescribed qualification, at the time of interview.
- (7) It shall be necessary to furnish "No Objection Certificate"/ waiver of cooling off, as the case may be, from the parent department/ present employer at the time of interview.
- (8) **No TA/ DA** shall be paid to the short-listed candidate for attending interview.
- (9) Completed applications (in all respect) should be sent to Managing Director, Delhi State Industrial & Infrastructure Development Corporation Limited, N-36, Bombay Life Building, Connaught Circus, New Delhi-110001. Applications received after the closing date (i.e. **29th September, 2017**) are liable to be rejected.

Divisional Manager (Personnel)

FORMAT OF APPLICATION

1. Advertisement dated :
2. Post applied for :
3. Name in full (Block Letters):
4. Father's/ Spouse Name :
5. (a) DOB: (dd/mm/yyyy) :
- (b) Age on closing date :
6. Belongs to category :
7. Educational / Technical Qualifications: (In chronological order from matriculation onwards),

Affix Colored Passport
size photograph

(not more than three
month old)

S.No.	Name of Course/ Exams passed	University/ Institution/ Board	Duration of the Course	Year of Passing	Main subjects taken	Subject of specialisation	Div./ Class & % of Marks

(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

8. Employment Record: (Details in chronological order, starting with the first job to current employment status).

S.No.	Name & Address of Employer	Post/ Designation	Please specify whether the post was held on adhoc/ regular/ permanent/ current duty charge/ MACP basis	Period (from - To)	Total period of each employment in years, months & days for the said post/ designation	Scale of pay & grade pay	Nature of duties

(Enclose a separate sheet, duly authenticated by your signature, if the space below is insufficient)

9. Total Experience in years.....

10. Total Experience in years as per eligibility criteria of DSICD

.....

11. Computer skills :

12. Course/ Certification:

12. (i) Address for correspondence:

(in BLOCK LETTERS):

Pin Code :

(ii) Employer Address (Controlling Authority/Office):-

(in BLOCK LETTERS)

Pin Code :

(ii) Telephone No:

(a) Office No. :

(b) Residence No:

(iii) Mobile No. :

(iv) E-mail ID

13. Permanent Address:

(In BLOCK LETTERS) :

Pin Code.

Telephone Number:

14. Any other information you may wish to add (like list of publications, Membership of earned societies, awards and recognition, etc. (in brief)) :

15. Vigilance Status:

Please indicate if : (please tick)

Yes

No

(a) Are you currently under suspension:

(b) A charge sheet and the disciplinary proceeding against you

(c) Prosecution for a criminal charge is pending against you

16. Details of Enclosures:

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.....

17. DECLARATION:-

I Mr./ Mrs./ Ms. certify that the foregoing information is correct and complete to the best of my knowledge and belief and nothing has been concealed/ distorted. If at any time I am found to have concealed/ distorted any material information, my appointment shall be liable to be summarily terminated without notice/ compensation.

Place:

Date:

Signature of the candidate